

**FRIENDS OF CLEARVIEW
Administration Building – Rooms 1H and 1I
127 East Oak Street, Juneau, WI 53039**

July 1, 2020

MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Sheahan-Malloy at 10:00 a.m. with the following members present:

2. **ROLL CALL:**

Roger Gorst
Lynn Schaal
Kira Sheahan-Malloy
Harold Zastrow
Marianne Zastrow

ALSO PRESENT: Ed Somers, Executive Director/Administrator; Lori Kurutz, Assistant Administrator; Nicole Grossman, Director of Finance; Alyssa Gahlman, Director of Support Services; and Jill Soldner, Administrative Secretary.

ABSENT: Jeff Duchac and Muriel Harper

3. **MEET ED SOMERS, CLEARVIEW'S NEW EXECUTIVE DIRECTOR / ADMINISTRATOR:** Somers introduced himself to the Friends of Clearview. He obtained his Bachelors of Economics from the University of Wisconsin-Milwaukee and Master's of Healthcare Administration from Cardinal Stritch University. He has held many leadership roles in both public and private sector campuses and spent several decades in long-term care, he met his wife of 25 years while working as a custodian at Mt. Carmel in Greenfield. He has two teenaged sons at Hartford Union High School, the oldest graduating in Spring.
4. **PUBLIC COMMENT:** None.
5. **APPROVAL OF MINUTES OF JANUARY 8, 2020 MEETING:** Motion made by Schaal to approve the Minutes of January 8, 2020; seconded by M. Zastrow. Motion carried.
6. **CONSIDER, DISCUSS, AND TAKE ACTION ON AMENDING THE SECOND AMENDED BYLAWS:** Due to the countywide accounting change from J.D. Edwards to Tyler Munis, the Second Amended Bylaws of Friends of Clearview will need to be amended to reflect the change from Dodge County Business Unit 1325 to Clearview Business Unit 9100 for deposits and expenditures of donated funds. As noted in #7 below, a dissolution clause needs to be added, stating what will happen to any remaining donations/funds if Friends of Clearview were to dissolve. Upon dissolution of Friends of Clearview, all donations existing in Clearview Business Unit 9100 would be transferred and held in a restricted and segregated account for Clearview donations. The use of any remaining funds shall be limited to the purchase of amenities for the benefit of Clearview residents.

Motion by Gorst to amend the Second Amended Bylaws as drafted; seconded by Schaal. Motion carried.

7. **RAFFLE LICENSE DISCUSSION:** Executive Director Somers presented the Committee with information on obtaining a raffle license as a fundraiser option. There are specific requirements to obtain a raffle license:

- a. Clearly defining what Friends of Clearview does and who they provide support to.
- b. As stated above in #6, Friends of Clearview's Bylaws will be amended to include a dissolution clause, stating what will happen to any remaining assets if Friends of Clearview were to dissolve.
- c. The geographic scope of Friends of Clearview's operations.
- d. The date Friends of Clearview was formed (July 6, 2011).

He went on to explain that there are two types of raffle licenses. A Class A raffle license/ticket is very specific, wherein the ticket outlines the cost, name and address of the organization conducting the raffle, has consecutive numbering, the time/date/location of the drawing, lists the prize(s), the raffle license number, and has a stub for the purchaser's name, address, and phone number. A Class B raffle license/ticket is less specific and can be either a bucket drop drawing or a 50/50 raffle. Each license costs \$25 and is renewed yearly.

Motion by H. Zastrow to purchase a Class B raffle license with the \$25 being paid out of the Friends of Clearview funds, with the Committee's approval to obtain a Class A raffle license in the future for \$25 if it is decided to do so; seconded by Schaal. Motion carried.

8. **APPROVAL OF EXPENDITURES:** Alyssa Gahlman, Clearview's Director of Support Services, gave a very detailed PowerPoint presentation on a new music program by Coro Health, which is available for the benefit of all Clearview residents. Coro Health is a therapeutic media service provider that provides individual therapeutic media solutions for therapists, caregivers, and residents of long-term care facilities. The company offers Music First that is designed to enhance the quality of life of residents in long-term care facilities, as well as for music and occupational therapists, speech and physical therapists, and activity director and direct care staff. The program is clinically proven to reduce medication use and aids in digestion. It also alleviates depression and reduces pain, as well as offers cognitive stimulation and increases social interaction. Over 1,500 music programs are available in 40 different genres with no commercials. Coro Faith is the counterpart to Music First and keeps individuals connected with their religious traditions and beliefs. The power of belief elevates moods and reduces depression, enhances the ability to cope with pain and illness, and increases gratitude and a more selfless state. Over 1,000 hours of inspirational offering are available with access to 500,000 sermons from 12,000 religious communities. Meditations, scripture readings, and classes are provided with interfaith worship services. It also provides hospice support. The cost of the Coro Health/Coro Faith program is \$600. Gahlman requests that the cost be split between Friends of Clearview (\$300) and the Knights of Columbus (\$300).

The Coro Health and other items requested for expenses were approved on a form signed by the Friends of Clearview Chair and were presented to the Health Facilities Committee Chairman at the July 1, 2020 meeting. Motion made by Gorst to approve funds requested in an amount not to exceed \$1,988.75; seconded by H. Zastrow Motion carried.

9. **FINANCIAL REPORT ~ Nicole Grossman:** Grossman updated the Committee with regard to donations and expenditures. Motion made by H. Zastrow to accept the financial report; seconded by Schaal. Motion carried.
10. Gorst donated homemade stone clocks and Polymer Clay necklaces to be sold in the Market at Clearview. He suggested the clocks be priced between \$35 and \$45. Funds raised would go towards the Friends of Clearview fund.

11. **FUTURE EVENTS / UPDATES:**

- **Brat Fry:** After discussion with the Committee, the brat fry at Rechek's scheduled for Saturday, July 11, 2020, has been cancelled due to COVID-19 concerns. A summer 2021 brat fry will hopefully be possible. Sheahan-Malloy will notify Rechek's about the cancellation. Motion made by H. Zastrow to cancel the brat fry on July 11, 2020; seconded by Schaal. Motion carried.
- **Benvenuto's:** Sheahan-Malloy will contact Benvenuto's about a future fundraiser, possibly in November 2020.
- **Culver's, Beaver Dam:** Sheahan-Malloy will contact Culver's in Beaver Dam to get information on their fundraisers.

12. **EVENT UPDATES:**

NURSING HOME and CLEARVIEW BEHAVIORAL HEALTH

- **Flowers** for the nursing home households, Mother's Day flowers
- **Father's Day** Hershey's chocolate bars

IID / KNIGHTS OF COLUMBUS

- **Flowers** for Household D and E patios

CLEARVIEW BRAIN INJURY CENTER

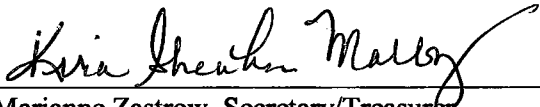
- **Games:** Beach balls and fingerstaches
- **Equipment:** Battle bags and yoga mat for participants' use
- **Food for special events:** Non-alcoholic margarita chocolate soda glasses
- **Craft supplies:** Paints and decoupage for crafts
- **Garden activities:** Plants and seeds for gardening
- **Outings:** Fishing worms and equipment and park shelter

13. **NEXT MEETING DATE AND TIME:** **Monday, April 12, 2021, at 10:00 a.m.,** at the Administration Building, 127 East Oak Street, Rooms 1A, Juneau, Wisconsin 53039.

14. **ADJOURN:** There being no further business to come before the Committee, motion by the Chair to adjourn. Motion carried. Meeting adjourned at 11:18 a.m.

Dated this 12th day of April, 2021.

Respectfully submitted,



Marianne Zastrow, Secretary/Treasurer